

CLASSIFICATION APPEAL PROCESS

The objective of the Classification Appeals Process is to achieve timely classification and compensation decisions through placement of responsibility for the classification process at the local college and to provide for timely resolution of any appeal of those decisions. The Classification Appeal Process and the Classification Appeals Form 2 is located in the Contract.

Timetable For Appeals

Data Form Submitted by New Hire - 10 Days of Start Date

Point Calculation To Unit Member & MCCC - 30 Days of Start Date
M002 to Faculty & M004 to Professional Staff

Request Point Review - 30 Days of Receipt of Point Calculation

OR

Request Professional Staff Reclassification – Audit

College's Response

Points - 14 Days

Audit - 90 Days

If Denied

Appeal to Committee - 10 Days

If Awarded

Calculation Changes - Effective Date of Hire

Reclassification Changes - Retroactive to first payroll after original request using existing point system in place.

Decision is final and binding and not grievable unless college fails to implement.